Jefferson School District

Official Minutes of the Regular Meeting
Of the Board of Trustees
December 13, 2022

Present: Brian Jackman, President; Pete Carlson, Vice President; Debbie Wingo, Clerk; Soyeb Palya Member; Jim Bridges, Superintendent

In attendance: Celli Coeville, Chief Business Officer; Bertha Ramon, Administrative Assistant

I. OPEN SESSION
a. Call to Order at 5:30 PM
b. Roll Call to Establish Quorum – Todd Wetherell is absent
c. Approval of Agenda
d. Public Comment on Closed Session Items MSA (Carlson/Wingo) – Approve the agenda

Ayes – 3	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman, Wingo		Wetherell	

e. Closed Session Adjourn to Closed Session for the purpose of discussing matters expressly authorized by Government Codes 3549.1, 54956.7, 54956.8, 54956.9, 54956.95,54957, 54957.8, Education Codes 49079(c), 48912, 48918

f. ADJOURN TO CLOSED SESSION

II. RETURN TO OPEN SESSION – 6:30 PM
Welcome from Board President Mr. Wells
Pledge of Allegiance
Reorganization of the Board of Trustees
Student Body Reports
Superintendent's Report

In Closed Session

MSA (Wingo/Carlson) - For certificated employees, the Board approved the new hire for employee 12582. The Board approved the new hire for employee #'s for classified employees 12583,12584,12585,12586,12587,12588,12589,12590,12591,12592,12593,12594,12595,12596,12597,12598

Ayes – 3	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman, Wingo		Wetherell	

Reorganization of the Board of Trustees-
MSA (Carlson / Wingo) The board nominated Brian Jackman as Board President.

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman, Palya, Wingo		Wetherell	

MSA (Jackman / Wingo) The board nominated Pete Carlson as Vice President, and Debbie Wingo was selected as Clerk.

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman,		Wetherell	

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Palya, Wingo

Superintendent's Report – Dr. Bridges updated the following:

Construction- Corral Hollow Elementary School had its first foundation poured last week in the kindergarten wing of the school. After the holiday break, BHM construction will add the slab to that building, and walls will follow along shortly. The other building footings are all coming along nicely, and as long as the rain stays away, construction should remain on track.

SJCOE Spelling Bee/State Competition- Praneet Kumaravel (6th grade) earned 1st place in the 4th-6th division. Pranvi Rikkamalle (7th grade) earned 2nd place in the Junior High Division.

Thank You to Phil Raya- I would like to take this opportunity to thank Phil Raya for his service to Jefferson School District over the past six years. He brought a tremendous background from the business and construction world and always asked insightful questions. We will all miss your dedication to the students and the friendships we have formed. Hopefully, you will come back and compete on our golf team in the county office tournament. As a small token of our appreciation, we have this plaque for you.

Welcome to our New Board Member- I would like to welcome Sóyeb Palya (Shoeb). He resides in Tracy Hills but is a San Francisco native who has been visiting Tracy since 2006. His extended family lives in Tracy, and he enjoys being here. He graduated from San Francisco State University with a Business Administration degree. He served as an Accountant for the City and County of San Francisco Department of Public Works for nearly five years. As an Accountant, part of his responsibility was reconciling funds for Senate Bills and Assembly Bills. Currently, he is a Level II HR Analyst for Bay Area Air Quality, responsible for HR duties, payroll, and recruitment. He is thrilled to be a part of the JSD Board. He looks forward to meeting all the Board members and staff and getting to know you on this exciting journey.

New member Soyeb Palya- So good evening, everyone. My name is Sóyeb Palya (Shoeb). I reside in Tracy Hills. I am a San Francisco native, but I have been visiting Tracy since 2006. My extended family lives in Tracy, and I enjoy being here. I am a San Francisco State University graduate with a Business Administration degree. I have served as an Accountant for the City and County of San Francisco Department of Public Works for nearly five years. As an Accountant, part of my responsibility was reconciling funds for Senate Bills and Assembly Bills. I currently work as a Level II HR Analyst for Bay Area Air Quality, where I am responsible for HR duties, payroll, and recruitment. I'm thrilled to be a part of the JSD Board. I look forward to meeting all the Board members and staff and getting to know you on this exciting journey. Feel free to reach out to me if you have any questions.

Student Body Reports-

Avni Gahonia, Jefferson School ASB President- Good evening, Board Members and Dr. Bridges; since my last update, many things have been going on. Like how the basketball season has started, everyone is pumped and waiting for the games to begin in January. Our players have been giving their best at practice, and we are so excited to see basketball season back after so many years of COVID. We continue to collect items for a brighter Christmas. After a slow start, my class has raised over 750 items alone. I would like to say everyone is super proud of all of the amazing students and staff working together to give back to the community. Brighter Christmas is an amazing organization that helps people in need for the holidays. And yet again, Jefferson has given back over 4000 items to the community that we greatly appreciate. We are also so proud of the amazing students who received the CATS awards, their citizenship, and attendance. Teachers and staff have noticed and appreciated tenacity and success in grades. These students have gotten an award to show how Jefferson and the staff appreciate all the hard-working students. Not just that, but our principal, Mr. Strickland, has been putting together a program that allows students to show appreciation for each other and stuff. The messages are on the Jefferson School website, soon to be placed on the new TVs that will be put in the office and cafeteria after the break. It is wonderful to see all students and staff being kind to each other. And we're so grateful to our principal for putting that together. The Gate

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Toy Company Program at Jefferson had its show yesterday in the library, and it was an amazing thing to witness. Jefferson has been having a blast, and we can't wait to return after winter break. We're so grateful for all the programs that have returned after COVID and for allowing students to express their creativity. Thank you all for listening, and I will report back next month. Happy holidays everyone.

McKenna Malloy Monticello ASB President- Since our last meeting, we have had time off for Thanksgiving. I hope you all had a wonderful time with all of your families. The Brighter Christmas food drive began and ends tomorrow. On December 1, we had our PAWS awards assembly, where many students were recognized for their hard work. This Friday is Ugly Sweater Day, and the students will have winter parties in their classrooms. Winter Break begins Monday the 19h and school will resume in January, so I hope all of you have a great evening and Happy Holidays.

Violet Howard Menteer Hawkins ASB president- Good evening, everyone. It's good to see you all since Thanksgiving. We had our first Fun Friday of the year in November, and it was a major hit, with over 100 in attendance. Our ASB advisors told us that it might have been one of the biggest fun Fridays we had ever had. My school is hosting a spirit week to celebrate before the break starts. Monday was Christmas vacation, so everyone wore their best vacation attire. And today, if you couldn't guess, my current outfit was dressed as Santa, one of his elves or reindeer. Tomorrow. Everyone on campus intends to shine bright with tinsel, litter, and more. Thursday is our Ugly Sweater Day, which will be a competition. Friday, Hawkins will Dream a Little Dream and wear pajamas to school, and it's the most anticipated student. We are also hosting a brighter Christmas food drive, but we won't know the results until tomorrow, when the food drive ends. In upcoming news, Hawkins ASB is putting on our winter wonderland dance for the very beginning of January, and after the first dance, Middle School is very excited for the next one. Tomorrow our IVR Advance Band is having a concert. And thank you all for your time again.

III. PUBLIC COMMENT – Henry Ha, a parent with a child in the district who is bused to school, addressed the board regarding his concerns with the inconsistency in which the buses are running. He commented that the buses are canceled or non-operational and gave the transportation service a 69%, which he says is not acceptable as transportation availability is something the community depends on.

IV. APPROVAL OF THE CONSENT AGENDA
4.1 Minutes – Regular Board Meeting November 9, 2021
4.2 Warrants – November 2021
4.3 Financials – November 2021
MSA (Jackman/Carlson) Approved the consent agenda as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman,		Wetherell	
Palya, Wingo			

V. EDUCATIONAL SERVICES
5.1 Student Enrollment – Dr. Bridges explained that even though we've been told that the housing market is slowing down, we continue to see significant enrollment. With our current student population at 2657.

VI. PERSONNEL SERVICES
6.1 Special Education Waiver- S. Harris
MSA (Wingo / Carlson) approved the Special Education Waiver

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman,		Wetherell	
Palya, Wingo			

6.2 Special Education Waiver- A. Nagel

MSA (Carlson/ Wingo) approved the Special Education Waiver

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman, Palya, Wingo		Wetherell	

6.3 Math Waiver- K. Chatard
MSA (Wingo / Carlson) approved the Math Waiver

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman, Palya, Wingo		Wetherell	

6.4 Science Waiver- G. Ojeda
MSA (Carlson / Wingo) approved the Science Waiver

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman, Palya, Wingo		Wetherell	

6.5 Title 5 California Code of Regulations, Sections 5593 and 5594- Athletic Coach Certification
Discussion- Dr. Bridges explained that this certifies that all the necessary requirements have been met. For example, background checks, fingerprinting, and concussion courses. Also, we are seeing more classified employees and parents coaching than teachers. Also, additional coaches are necessary due to the increase in sports like track and the addition of grade spans.
MSA (Wingo / Palya)

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman, Palya, Wingo		Wetherell	

VII. BUSINESS AND FACILITIES

7.1 November 2022, Fiscal Year 22-23 Budget Adjustments
MSA (Wingo / Palya) Approved the Budget Adjustments for the 22-23 Fiscal Year

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman, Palya, Wingo		Wetherell	

7.2 First Interim Report 22-23

Presentation by Celli Coeville CBO- The first interim report is where we are from budget to presentation. This is through revenue and expenditures through the end of October thirty-first. Initially, our LCFF funding absolutely took a back slide. Our first interim is $27,533,441. And just so you know our funding level is based on our ADA, that means we our funding levels are equal to our ADA for guaranteed funding. We're currently being funded at 2006 students. Our LCF funding is based on three sources State aid, Education Protection Act, and property taxes. To clarify the acronym ADA stands for average daily attendance. Therefore, it is not actual enrollments. So, you saw our numbers presented tonight as 2600 enrollment. The district uses a figure of 96% as our daily average attendance, so that's what the county then produces as our funding formula. I wanted to share our change in general fund revenue. When the budget as adopted, we were set to receive $23,999,832. If you

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recall, we had a 45-day revise the day evening of the board meeting and we will be receiving notification On September 13. I'll never forget the day that we realized our county office of education had made an error in our LCFF population. We had 25 from our initial LCF however, once the budget was approved it was $28,853,181. After the county's correction was $25,412,559 that is based on ADA that should have been 2422 it was calculated on county spreadsheet with an incorrect ADA. So, at first interim I'm happy to report that our LCFF has gone up. We're at $27,533,441.

Due to the September error I did confirm with the county office, I checked and double check to make sure the figures were correct. So, anyway you might have noticed that theirs is an increase in our federal and state revenue and that's due to our one time funds that we've received. Next I want take a look at our expenditures. As you can see the bulk of our expenditures are in our Certificated classified salaries as well as employee benefits. You might notice the large number in Our supplies. This percentage that we're seeing in our supplies is somewhat skewed. I have placed Marked basically a lot of our one time funds and grants that we have in our supply budget until we go through and finalize how we want to allocate those funds. So, that's why that number looks larger than usual. There was a slight increase in STRS pension rate from when Deana Wettington did the budget first interim and new rates weren't available at that time. So, there was a little bump there. And again we see that increase in our supplies basically as a placeholder until we allocate. I want to focus on those state and federal one time funds will be receiving for supply purposes they are for additional school days and summer school. They are for additional instruction hours outside of the regular school days for example after school programs. These funds are very restrictive and can only be used as specified. And so that's where those funds are currently sitting. Next steps are to update the budget at second interim, develop a plan on spending the one time funds and continue to monitor enrollment and attendance patterns.

MSA (Carlson / Wingo) Approved the First Interim Report 22-23 as presented

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman, Palya, Wingo		Wetherell	

7.3 Change Order 01- Corral Hollow

MSA (Carlson / Palya) Approved the Change Order 01-Corral Hollow

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman, Palya, Wingo		Wetherell	

7.4 JSD-Contract Agreement with Boys and Girls Club I

MSA (Wingo / Palya) Approved the Contract Agreement between JSD and Boys and Girls Club I

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman,		Wetherell	

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Palya, Wingo

VIII. BOARD DISCUSSION AND REPORTS

8.1 Revised Board Bylaw, E4040 Employee Acceptable Use Policy and Computer Use Agreement, Consider for Adoption.

MSA (Wingo / Palya) Adoption of Revised Bylaw, E4040

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman, Palya, Wingo		Wetherell	

8.2 Revised Board Bylaw, E 6163.4 Jefferson Student AUP 202221205 Student Acceptable Use Policy and Computer Use Agreement, Consider for Adoption.

MSA (Wingo / Palya) Adoption of Revised Bylaw, E6163.4

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman, Palya, Wingo		Wetherell	

8.3 Revised Board Bylaw, E 6163.4 Jefferson Student AUP 20221206 (Spanish)

MSA (Carlson / Palya) Adoption of Revised Bylaw, E6163.4 Jefferson Student AUP 20221206 (Spanish)

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman, Palya, Wingo		Wetherell	

8.4 Board Meeting Calendar of Regularly Scheduled Meetings, 2023-2024

MSA (Wingo / Palya)

Ayes – 4	Nays – 0	Absent – 1	Abstain – 0
Carlson, Jackman, Palya, Wingo		Wetherell	

ADJOURNMENT – MSA (Palya / Carlson) 7:14 PM

Respectfully submitted,

James W. Bridges

Secretary to the Board

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